GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Health, Medical and Family Welfare – Andhra Pradesh Medical Services and Infrastructure Development Corporation - Scientific Sanitation Policy 2015 – Orders - Issued.

HEALTH, MEDICAL & FAMILY WELFARE (H2) DEPARTMENT

G.O.MS.No. 159 **Dated: 31-12-2015**

Read the following:-

1. G.O.Ms.No.99, HM&FW (M2) Dept., Dt:05.05.2010.
2. G.O.Rt.No.213, HM&FW (H2) Dept., Dt:13.04.2015.
3. From the MD, APMSIDC, Hyd., Lr.No.27/APMSIDC/EE (QC) /SSS/2015-16, dt:10.12.2015.

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O R D E R:

Sanitation is a scientific and hygienic process to promote health by prevention of human contact with the hazards of biological waste as well as the treatment and proper disposal of sewage which include dry and wet waste. Maintenance of hygiene and cleanliness of health facilities is not only related to aesthetic and patient satisfaction but it also reduces the incidence of Hospital Acquired Infections (HAI). A clean facility reflects the culture of concern for patients and respect to the staff. A clean environment in a hospital is essential to the dignity and comfort of the patients.

2. The patients and attendants who see a clean health facility will be motivated to adopt healthy practices and to utilize the services of public health facility with confidence.

3. Safe collection, storage, treatment and disposal of different kinds of waste and its management, Security and Pest & Rodent prevention are separate specialized individual areas. For effective implementation, these are to be dealt separately as they require individual layout process, and also individual statutory permissions. These are the areas of concern which contributes to the overall sanitation of the hospital which is very much essential for patient safety.

4. During the course of Implementation of the ongoing sanitation policy, the following shortfalls (gaps) were identified.

a. Though Pest and Rodent Control was included as a part of the agreement, it was observed that the Pest & Rodent Control is a specialized activity. For storage of consumables and chemicals for Pest & Rodent control a separate license by Government of India viz., Department of Chemicals & Fertilizers is required. Most of the existing agencies did not have such a license.

b. To impart professionalism, the stake holders during several meetings have expressed their opinion to separate Security from Sanitation, as the scope of work is different.

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c. There is no comprehensive termination clause in the event of major incidents which may result in public hazard.

d. Equipment to be used for cleaning purposes is not specified.

e. Risk purchase clause which penalizes the agency for the deference cost while awarding to the alternative agency is not there.

f. Minimum number of sanitation workers is not mentioned.

g. Evaluation in the ongoing policy is very subjective and does not cover comprehensively all parameters of sanitation and hygiene in the hospitals.

5. Keeping in view of the above, and also keeping in view of the recent incident that occurred in the Guntur Government hospital, APMSIDC was directed to come up with more effective and comprehensive policy. Accordingly, the APMSIDC studied the models of other states like Tamilnadu and Institutions like AIIMS, New Delhi, University of Health Sciences, Rohtak and submitted report to the Government on Scientific Sanitation Policy 2015 for better implementation of sanitation in Government hospitals vide reference 3rd read above.

6. After careful examination of the said policy and in supersession of the order issued in reference 1st read above and also in supersession of the decision taken in the reference 2nd read above of clubbing of sanitation and Security Services, Government hereby approves the following Scientific Sanitation Policy, 2015:

7. a. Separate tenders to be invited for
   i) Sanitation;
   ii) Security ; and
   iii) Pest and rodent control Services.

b. To have the economies of scale and to bring in best technologies and managerial expertise, the Government Medical Institutions in the state shall be grouped into Two (2) Packages

Package 1: Institutions under DME i.e., all Teaching Hospitals, Specialty Hospitals & Medical Colleges including Hostels.

Package 2: Institutions under APVVP i.e., all District Hospitals, Areas Hospitals & Major CHCs with high patient load.

c. The Institution wise Agreements shall be entered by the Implementing Authorities concerned.

d. The daily monitoring of the Sanitation Agencies will be done by the Implementing Authorities.

e. The following monitoring mechanism shall be put in place wherein the elements of measurements are broken in to smaller items:

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S.No.	Monitoring Item	Marks
1	Cleanliness of Toilets / Urinals / Wash basins	10
2	Cleanliness of Wards	10
3	Cleanliness of Labour Room / OT / Emergency / OP/ Lab	10
4	Cleanliness of Other Areas	10
5	Cleanliness of Drainage and Sewerage	10
6	Garbage Disposal	10
7	Cleanliness of open areas	10
8	Attendance and Uniform	20
9	Consumables	10
Grand Total		**100**

f. The contract shall clearly specify the consumables / Chemicals to be used & Equipments that have to be maintained by the Agency in each institution.

g. The agency should provide not less than 1 sanitary worker for 10 Beds

h. The document clearly lays down service standards of Sanitation for different areas in a Hospital as per "Swatchata guidelines for public health facilities" issued by MoHM&FW, Government of India (Appended as an Annexure to this order).

i. Collection of Bio medical waste from various units of the hospital is the responsibility of sanitation agency and further disposal will be done by authorized agencies approved by the pollution control board.

j. Landscape development has to be done by hospital authorities and its Maintenance has to be done by sanitation agency.

k. Payment Authority: Concerned HoD i.e., Director of Medical Education / Commissioner of APVVP (Based on the marks awarded by the Implementing Authority).

8. <u>Disciplinary / Appellate Authority</u>:

(i) If the performance is not satisfactory the Implementing Authority can terminate the contract and also can blacklist the agency.

(ii) The agency can appeal against the action taken by the Implementing authority within 15 days of the order passed to the District Level Committee which is as follows:

a. District Collector - Chairperson
b. DCHS - Member
c. DM&HO - Member
d. Superintending Engineer (concerned) of APMSIDC - Member

The District Level Committee shall pass it orders within 15 days of receipt of orders without fail.

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(iii) State Level Monitoring and Supervision committee is constituted as follows:

a. Commissioner of Health & Family Welfare - Chairperson.
b. Director of Medical Education - Member
c. Commissioner of APVVP - Member
d. Managing Director, APMSIDC - Member

This committee will establish mechanism for effective supervision and monitoring of the hygiene and sanitation in the various hospitals and will ensure strict implementation of scientific sanitation policy.

9. The new policy shall be implemented with effect from February, 2016. The new policy shall be implemented effectively to create a visible impact in maintaining good levels of sanitation in the concerned Health facilities to the satisfaction of the end users.

10. The tenure of the contract shall be for a period of three(3) years.

11. The services of the existing permanent sanitation staff shall be utilized in the administrative blocks and also clearly identifiable work areas for the purpose of sanitation.

12. The Andhra Pradesh Medical Service & Infrastructure Development Corporation, shall take necessary action for inviting tenders to select the agencies adopting an open and transparent tender process.

13. Eligibility criteria is as follows:

(a) The minimum Turnover required for the bidders during the last 3 years (in any one of the year):

S.No	Package	Requirement
1	DME Institutions	Rs. 10 Crores
2	APVVP Institutions	Rs. 5 Crores

(b) The minimum General past experience (Area of Sanitation Work) in any one year during the last 3 years (Institution of more than 25,000 Sq.ft each only will be considered):

S.No	Package	Requirement
1	DME Institutions	Rs. 10 Lakh Sq.ft
2	APVVP Institutions	Rs. 5 Lakh Sq.ft

(c) The minimum Specific past experience (Sanitation Work in Hospitals) in any one year during the last 3 years:

S.No	Package	Requirement
1	DME Institutions	3000 Beds (Hospitals with more than 500 Beds only will be considered)
2	APVVP Institutions	1500 Beds (Hospitals with more than 100 Beds only will be considered)

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14. The Managing Director, Andhra Pradesh Medical Services and Infrastructure Development Corporation is requested to take necessary action in the matter.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. POONAM MALAKONDAIAH
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Managing Director, APMSIDC, A.P., Hyderabad.
All the Head of Departments of the HM&FW Department.
All District Collectors through APMSIDC.
Copy to:-
The Finance Department.
The Accountant General, A.P., Hyderabad.
All the concerned through APMSIDC.
SF/SC.

// FORWARDED :: BY ORDER//

SECTION OFFICER